

ARIZONA DEPARTMENT OF EDUCATION

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Superintendent of
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STATE OF ARIZONA

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SCHOOL FINANCE MEMORANDUM 00-051

TO: School District Superintendents, Business Managers, & Head Teachers

FROM: Kristen Jordison

DATE: April 14, 2000

SUBJECT: Basic Calculation of Equalization Assistance Report (Apor 55-1), Formula for Growth in Student Count Report (Apor 55-2), and Equalization Assistance and Additional State Aid Detail Report (Apor 64-1)

The April 17, 2000 apportionment reports for your school district are posted on your district's home page on the ADE web site (<http://www.ade.state.az.us/schoolfinance/Districts>). Hard copies of these reports will not be mailed. If you need help finding or viewing these reports please call your county's Regional Training Center (RTC) at the number listed below. If you have any questions regarding the content of your reports please contact me at (602) 542-8249 or e-mail at kjordis@mail1.ade.state.az.us or Maggie Singler at (602) 542-9244 or e-mail msingle@mail1.ade.state.az.us.

Regional Training Centers

<u>COUNTY</u>	<u>RTC Location</u>	
Mohave, Yavapai, Coconino, Navajo, Apache, La Paz	Flagstaff	(520) 523-8516
Maricopa, Gila	Tempe	(480) 965-3366
Pima, Pinal, Santa Cruz	Tucson	(520) 617-7084
Graham, Greenlee, Cochise	San Simon	(520) 845-2275
Yuma	Yuma	(520) 343-0800

Growth in Student Count:

Growth figures for districts requesting an advance based on 40th day growth have been included on page 2 of the Apor 55-1 report as an adjustment to the Revenue Control Limit and District Support Level. The Formula for Growth in Student Count report (Apor 55-2) calculates growth based on your 40th day Average Daily Membership (ADM) data received to date. The Special Education Census data, which is used as the 40th day Special Education, count on your report is also reflected in your growth calculation. Please refer to School Finance Memorandum # 00-047 and USFR Memorandum # 167 for information on calculating and budgeting for 100th day Growth in Student Count.

Transportation Support Level Adjustment:

The April calculation of Equalization Assistance includes the Comparative Miles Report (TRAN 40-2) Adjustment for Transportation. This report compares the miles reported on the Transportation Route Report to the odometer miles on the Bus Inventory. If the district over reported daily route miles on the Transportation Route Report the Daily Route Miles used in the calculation of the Transportation Support Level are reduced. If you have any questions regarding this adjustment please refer to the Tran 55-1 and Tran 40-2 reports on the web site (<http://www.ade.state.az.us/schoolfinance/Districts>) or contact Shirley Willis at (602) 542-8245.

Optional Performance Incentive Program Adjustment:

April 14, 2000

The FY 2000 Optional Performance Incentive budget for school districts, as recommended by the State Performance Incentive Oversight Committee and approved by the State Board of Education, exceeds the \$400,000 appropriation received by the Arizona Department of Education. As such, the Department is not able to provide full funding in accordance with the committee's original recommendation.

The Department has re-calculated new percentage increases to the base level for the OPIP districts to stay within the \$400,000 appropriation. The percentage increase to the base level for each district, as originally recommended by the committee, is revised downward equally for each district by .046%¹. The April 17, 2000 Base Level Amount used in the Calculation of Equalization Assistance has been adjusted to meet these new percentage. Please refer to your April 55-1 report when revising your budget for Fiscal Year 1999-2000.

It has been requested that the State Board of Education approve the revised percentages during the April 24, 2000 board meeting.

Data Collection:

The data collection staff has processed all data that has been received and the transaction reports, master file reports, and aggregate summary reports are now available on the web site. Please review and verify all data collection reports. The counts posted here directly impact your growth calculations and the budget for next year. ***It is imperative that you verify both the receipt of your data and the accuracy of your submission.***

To verify receipt of your data please refer to the Submitted Files Status report on your district's home page on the ADE web site (<http://www.ade.state.az.us/schoolfinance/Districts>). Also, please verify the accuracy of your submission by reviewing the Edit/Update reports, the master file reports, and the funding reports for all data collection systems. The names and types of reports are listed in the table below. All reports are posted on your district's home page on the ADE web site (<http://www.ade.state.az.us/schoolfinance/Districts>). If you have any questions regarding your Average Daily Membership or Limited English Proficiency please contact Julie Vasquez at (602) 542-8239 or e-mail her at jvasque@mail1.ade.state.az.us. If you have any questions regarding your Special Education Census please contact Ingrid Rope at (602) 542-3303.

Data Collection System	Edit/Update Report	Master File Report	Aggregate Funding Report
Average Daily Membership (ADM)	ADM Edit/Update report (ADMS 05-1)	ADMS 45-1	Recalculated ADM State Aid Report (ADMS 46-1)
Special Education Census (SPED)	Special Education Edit/Update Report (SPED 02)	Special Education Students by District of Residence (SPED 04-1), Special Education Students by District of Attendance (SPED 04-3)	Student SPED ADM for 40 th Day (SPED 28-1), Student SPED ADM for 100 th Day (SPED 28-2)
Limited English Proficiency (LEP)	LEPS Edit/Update Report (LEPS 05-1)	N/A	LEPS 10A-1 Report

If you have any questions regarding your equalization reports please contact me at (602) 542-8249 or e-mail kjordis@mail1.ade.state.az.us.

For districts with charter schools, the April reports are based on your charter schools 100th day Average Daily Membership (ADM) data submitted to the Department of Education. Please refer to the ADMS 46-1 report posted on your district's web site for the actual 40th day and 100th day data submitted. Actual Special Education counts are reflected in your calculation (see SPED 28) and actual Limited English Proficiency (LEP) counts (see LEPS 10) are used. Actual 100th Day transportation figures are used for the April payment.

¹ With the exception of two non-state aid districts: Sedona Oak Creek Unified and Joseph City Unified District. These two districts are held at the original percentage increase to the base level of 5.5%.